

CAG 2019 CONFERENCE REGISTRATION INFORMATION



A. Registration form

Registration is to be done online, if at all possible. Please click on this [link](#) to access the form. If you are reading this on a printed copy of the newsletter, please go to catholicarchivist.ca and find the link to the registration form under Events. **Please know that your registration is not complete until your payment is received** (see Section B).

The online form cannot be printed. Here are a few tips to help you with online registration if a problem should arise:

- If the links don't seem to work, try doing control and click.
- Try another browser or another computer.

If these suggestions don't help, please call Jeannine at 1-204-594-0262.

B. Registration Fees

Conference Registration Fee: \$299. Registration includes:

- All meals
- Sessions and outings
- Transportation between venues on Tuesday and Wednesday

ACCOMMODATIONS ARE NOT INCLUDED IN YOUR REGISTRATION FEE. Please see the information in Section C.

Please make cheques for registration payable to **Catholic Archivist Group**.

Please mail your cheque to: Gloria Romaniuk, Archivist
Ukrainian Catholic Archeparchy of Winnipeg
233 Scotia Street
Winnipeg, Manitoba R2V 1V7

Please write **CAG** on your envelope. A receipt will be issued upon your arrival.

C. Accommodations

Accommodations will be at the University of Winnipeg's new [McFeetor's Hall](#), also known as the Downtown Hostel, at 370 Langside Street, near the corner of Portage Avenue. This is a very central location, accessible by public transportation and within a short walk of restaurants and shops.

Please book your own accommodation by April 8th. Make your booking request on the [hostel website](#). **To get the conference pricing, you must specify CAG 2019 in the "Event/Conference Name" section of the form.**

Call the Downtown Hostel office at 204-789-1489 with your credit card details. (Monday to Friday, 8:30 a.m. to 4:30 p.m., Central Time). Once this is done, you'll receive a confirmation email. Payment will be processed upon your arrival. However, if you expect to arrive outside of standard check-in times, then the credit card will be processed one day prior to the scheduled arrival date.

Standard check-in times are between 3:30 p.m. and 10 p.m. Check-ins at other times require advance arrangements. Please discuss this when you call the Downtown Hostel office.

D. Lightning Sessions

Lightning Sessions is the new name we've given to the Ideas Fair. Presenters will be given approximately ten minutes to share an idea or a project. Materials can also be put on display in the Fifth Floor Lounge if this is more appropriate.

If you'd like to mail materials for the Lightning Sessions, you can ship your display or other materials to:

Gloria Romaniuk, Archivist
Ukrainian Catholic Archeparchy of Winnipeg
233 Scotia Street
Winnipeg, Manitoba R2V 1V7

Please write **CAG** on the packaging. If you are shipping materials to Winnipeg, please pack them well and insure sufficiently, as CAG is not responsible for any damage caused by outside handlers.

E. Before and after the conference

The conference will begin officially at 6:30 p.m. on Monday with the Welcome Reception and will end at 9 a.m. on Thursday after breakfast. Before and after the conference, you have the option of exploring our fair city (see “Ten Things to do in Winnipeg”), but all visit and meal costs on that day will be yours to cover. Please remember that checkout time at the Downtown Hostel is noon.

F. Parking at the Downtown Hostel

There is a private parking lot located right behind the building. A parking pass costs \$12 per day, Monday to Friday. If you should arrive early, the pass costs \$5 per day on Saturday and Sunday. However, these rates are for guests who pre-arrange their parking at least one week in advance—you can do this when you book your accommodation, or at any time before May 6 by calling the Downtown Hostel office. (The office does not process payments until three days before the arrival date, to allow for cancellations.) If you do not reserve ahead, you’ll need to pay the parking lot’s hourly meter rate or use street parking.

G. Transportation Information and Maps

- How to take Winnipeg Transit bus [from the airport and bus station](#) (These are side by side.) Both are 30 to 45 minutes away from the Hostel by bus. (\$2.95 for adults, \$2.45 for seniors)
- Other travel options: [taxi and ride-sharing options from the airport](#). A taxi fare from the airport to the Hostel will cost somewhere between \$20 and \$25.
- There is a free shuttle bus going around the downtown area, called the [Downtown Spirit](#). Check information on the link for times and routes.
- [U of W maps](#), including parking.